The meeting was called to order at 3:30 p.m. by chair Don Madison.

1. Nicholas Tsoulfanidis moved acceptance of a proposal to increase the allowed credit hours of 300, 400, and 410 courses for the non-thesis master’s degree from 4 to 6 and to include 490 credit as well. (See present rule on page 9 of the Graduate Catalog.) Paula Lutz seconded the motion.

Shala Keyvan moved to divide the motion by removing the inclusion of 490 credit. Paul Stigall seconded that motion. The motion to divide the original motion failed. The main motion failed also.

2. Robert Whites explained the revised cost of living that international students must provide for when applying for an I-20 form. The cost of living specified was reduced from $4360 to $3250 per nine months based on a study of the typical arrangements of international students.

3. Robert Mitchell described the proposed M. S. in Manufacturing Engineering and Master of Engineering in Manufacturing degrees. The former is a 30-hour degree with thesis and the latter is a 30 hour (as opposed to 33 hour) non-thesis degree. Henry Wiebe explained the proposed M. S. in Systems Engineering degree, which is proposed in response to an RFP from the Boeing Company. This degree would be a 30 hour degree without thesis offered by the Departments of Engineering Management, Computer Science, Electrical and Computer Engineering, and Mechanical, Aerospace, and Engineering Mechanics.

4. Karla Callahan presented a series of recommended changes to the specification for Thesis/Dissertations regarding copyright laws (see http://www.umr.edu/~gradchar/cpyrtfin.pdf). Gary Patterson moved acceptance of the recommended changes to the document. The motion was seconded by Nicholas Tsoulfanidis and passed.

It was moved and seconded that the tutorial presented be included with the document. The motion passed.

5. The meeting was adjourned at 4:49 p.m.