

## MINUTES OF THE GRADUATE FACULTY

May 2, 2011

The regularly scheduled fall semester Graduate Faculty meeting was called to order by President Joe Newkirk at 3:00 pm on Monday, May 2 in the Turner Room of the Havener Center.

Present: Newkirk (President), Fitch (Secretary), O'Keefe, Hogan, McMillin, Samaranayake, Insall, Worsey, Montgomery, Fisher, Awuah-Offei, MacSithigh, Cesario, Stone, Ludlow, Krishnamurthy (VPR), Allada (VPGA), Matson (Grad Office), Cox (Grad Office), Hudgins (Grad Office), Costoplos (Grad Office), and Stoll (Registrar).

1. Approval of Minutes – addendum to change from Roman numeral to Arabic in Form names; approved unanimously.
2. Commencement list approval – The list of graduate degree and graduate certificate recipients was amended (added Robert Brown – CAD/CAM & Rapid Product Realization Certificate; Troy Fortney – Manufacturing Systems Certificate; Rodney Kestle – Engineering Management M.S.; Khushboo Lall – Civil Engineering M.S.; removed Adam Ritch –M.E. Mining Engineering) and the amended list was approved unanimously.
3. Change in form for graduate student taking course for undergraduate credit – draft was shared with the agenda. Form replaces an existing form with hope to be more clear. Asked: if 100-level credit cannot be graduate credit, why do we need a form? The Registrar noted that currently about 300 classes below number 300 are being taken by graduate students. There was discussion about classes at the 200-level. Question on international students: if courses don't count towards the degree program, are the students in trouble with Homeland Security? VPGA responded that 9 credit hour registration = ok with Homeland Security. Registrar confirmed that “first two weeks of class” is common term in academia. Motion: to approve the proposed form, seconded (Kwame & Paul). Motion to change the second bullet to state “from 100 through 299” (from “at the 100 level”). Amendment accepted. VPGA noted that “remedial or prerequisite courses” may require a judgment by someone to show that the course is remedial or prerequisite. Motion: amend to remove “remedial or prerequisite” (John & Carolyn), amendment accepted. Motion passed: 13 for, 2 against.
4. New Business – none.

The meeting adjourned at 3:38 pm.

Issue remaining on Grad Council summer burner:

- Nominate Graduate Faculty officers
- Nominate Campus Curriculum Committee representative
- Revise bylaws