

MINUTES OF THE GRADUATE FACULTY  
May 5, 2014

The regularly scheduled spring semester Graduate Faculty meeting was called to order by President Joe Newkirk at 3:10 pm on Monday, May 5<sup>th</sup> in the Missouri/Ozark Room of the Havener Center.

Present: J. Newkirk (President), D. Jackson (Registrar), V. Allada (VPGS), S. Matson (Grad Studies), C. Wilson (Grad Studies), L. Costoplos (Grad Studies), V. Hudgins (Grad Studies), V. Gibbons (DCE), B. McMillen (Comp Sci), A. Okafor (MAE), R. Landers (MAE), G. MacSithigh (MAE)

1. Minutes of December 2, 2013 meeting were approved.
2. Commencement list approved as is.
3. President's Report:
  - a. Working to increase attendance & visibility.
  - b. Honors banquet was held for past president R. DuBroff on May 2, 2013.
  - c. President Newkirk to contact dept. chairs regarding representatives.
  - d. Major items moving forward: graduate catalog, graduate certificates, NTT to be included in Graduate Faculty, working with Faculty Senate.
4. Transfer Courses for Graduate Certificates
  - a. It has been noted in the graduate catalog that at least three courses (9 credit hours) from Missouri S&T can be counted.
5. Officer Elections:
  - a. Motion from MacSithigh: Officer elections to be put forth in email format in order to increase numbers. Seconded: Landers. MacSithigh: Solicit nominations via email, then seek vote via email. Amendment: Charge President to do this. Seconded: Landers. Vote and approved.
6. Graduate Certificate Plan of Study (for vote)
  - a. Copy of new form provided. Discussion. Friendly amendments:
    - i. Change "taken" to "started"
    - ii. Add more lines for courses
    - iii. Change "grad coordinator" to "department chair or designee"
    - iv. Add print line under signature
  - b. Motion to approve with amendments by Landers. Seconded: MacSithigh. Voted and approved.
7. Changes to Form 1-B and Form 3 (for vote)
  - a. Copy of new forms provided. Discussion. Motion to approve as is by MacSithigh. Seconded: Landers. Voted and approved.
8. Transfer Credit- 12 hours within the UM System (for vote)

- a. Discussion: New wording is not clear: 9 from outside plus 12 from within the UM System? MacSithigh motioned to table and revisit for discussion at Graduate Council level. Seconded: Landers. Voted and approved to table.
9. Graduate Catalog updates (informational)
- a. Copies provided. Newkirk gave an overview of approved changes.
10. PhD Residency Committee (informational)
- a. Graduate Council put together a committee to discuss this issue this summer. The committee will report back to the Graduate Council in the fall.
11. New business
- a. Question about 5099 and 6099- should 490 research be mapped to 5099 for masters and 6099 for doctoral?
    - i. Newkirk: Graduate Council will look at this more closely.
    - ii. Jackson: Undergraduate students can take all 5000 level courses.
  - b. Concern about lack of attendance (McMillen)
  - c. Possibly look at president attending new faculty events to increase awareness (MacSithigh)

Meeting adjourned at 4:10pm.