Graduate Council Meeting
23 April 2012


1) November 29th Meeting Minutes- Approved

2) Proposal to revise Thesis/Dissertation submissions (Maggie Trish):
   a) Require electronic submissions (Scholar’s Mine)
   b) Set time limits on held Theses/Dissertations

Grad Council Response:
   • How much effort is required to convert/format their paper to the proposed university template?
   • Need to know more about what is required.
   • Office of Graduate Studies submits electronic copies to the library- need for a test run.

3) Proposal to eliminate bound copy of Theses/Dissertations (Daniel Tauritz)

Motions:
1. The Graduate Faculty Council recommends to the Graduate Faculty that either electronic or bound Theses/Dissertations will be an option effective September 1st, 2012. (Motion by Worsey, seconded by Landers) Motion 1, voted on and approved.
2. The Graduate Faculty Council recommends to the Graduate Faculty that the university require electronic submissions of all Theses/Dissertations beginning June 1st, 2013 and eliminate bound paper copies effective June 1st, 2013. (Motion by Worsey, seconded by Landers) Motion 2, voted on and approved.
3. The Graduate Council requests the Office of Graduate Studies to prepare a detailed proposal on the electronic submission process and possibility of an automated process by November 1st, 2012. (Motion by Newkirk, seconded by Stephenson) Motion 3, voted on and approved.
4. The Graduate Council requests an option of 1 year, 2 years, or 5 years as options for hold on Theses/Dissertations on Graduate Forms 2&7 (Motion by Stephenson) Landers adds: A note will be inserted stating that the university will make a reasonable attempt to notify Thesis/Dissertation author before removing the hold. Motion tabled for the next Graduate Council Meeting.

No New Business

Meeting adjourned 3:22 pm.